Southern Humboldt Unified School District

P.O. Box 650/110 School Rd.
Miranda, CA 95553
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October 1, 2018

Employment Opportunity

After School Paraprofessional II
Redway Elementary

Position Start Date- 12/17/18

The Southern Humboldt Unified School District wishes to announce an opening for an After School Paraprofessional II at Redway School. This position would begin work December 17th, 2018. Responsibilities for this position include coordinating and providing academic assistance and recreational activities to students; acts as a liaison between school, parents, and community groups. This position will be 30 hours per week; 180 days/year. Salary Range 19, $12.64 to $15.36 per hour depending on step placement.

MINIMUM QUALIFICATIONS

- High school diploma or general education degree (GED)
- An Associate of Arts degree or 48 semester/60 quarter units of instructional t an institution of higher learning or a passing score on the Paraprofessional Proficiency Test
- Training or experience working with English Language Learners is desirable
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedural manuals
- Ability to write routine reports and correspondence following prescribed formats
- Ability to effectively present information and respond to questions from students, staff and parents
- Ability to interpret a variety of instructions furnished in written, oral or schedule form
- Valid motor vehicle operator's license
- Ability to attend CPR and First Aid training
- Knowledge of basic concepts of child development, behavior characteristics, and learning patterns
- Ability to maintain a professional demeanor under difficult circumstances and perform efficiently in restricted time frames.
- Maintain appearance, grooming and attitude to provide a good example for students

APPLICATION PROCEDURE: Submit a cover letter, District Certificated Service Application Form, a resume, and 3-5 letters of reference that speak to your experience and qualifications for the position to:

Personnel@sohumusd.com or
Southern Humboldt Unified School District
Personnel Office P.O. Box 650/110 School Rd. Miranda, CA 95553

APPLICATION DEADLINE: Open until Filled