

FOOHCSSHFHROFHCOSS



STUDENT/PARENT 2019-2020 HANDBOOK

South Fork High School is committed to equal opportunity for all individuals in education, regardless of gender, race, religion, ancestry, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more such characteristics.

6831 AVENUE OF THE GIANTS
P.O. BOX 188
MIRANDA, CA 95553
PHONE: 707-943-3144 / FAX: 707-943-3129

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Agreement Signature Page

Student Behavior and Guidelines

After reading the information contained in this hand book complete the section below. Return agreement signature page to front office by August 30, 2019.

My child and I have read and reviewed the **South Fork High School and Miranda Junior High Student Parent Handbook**. We understand the contents of this document and agree to abide by the guidelines, rules, procedures and regulations set forth in the handbook.

Student's Name/Signature _____ / _____

Parent's Name/Signature _____ / _____

Date _____

Photograph

Your child may be photographed (video or still image) at school activities/functions. This image may be used in school publications, the school website or local newspapers.

_____ I DO NOT give my consent to have my child photographed for the uses stated above.

Parent's Name/Signature _____ / _____

School Bus Safety Rules

I understand and agree to uphold the **School Bus Safety Rules**. (These rules also apply to field or other school or district trips).

Student's Name/Signature _____ / _____

I understand that riding the bus is a privileged and may be revoked if my child does not follow expectations of appropriate behavior.

Parent's Name/Signature _____ / _____

Student's Name (please print) _____

Date _____ Grade _____

****WELCOME TO SOUTH FORK HIGH SCHOOL****

Welcome to South Fork High School (SFHS) and Miranda Junior High School (MJH) Southern Humboldt's comprehensive 7-12 educational learning community. Please keep this handbook nearby to use as a reference, and it will answer most of your questions. In addition, know that every staff member is ready to help if you have questions, concerns, or need assistance.

SFHS with MJH is a small, rural, middle and secondary school; a place that is filled with positive experiences. Of course, parents, as well as students and staff, are important components of the South Fork and Miranda community; working together will help to make this year at South Fork High School and Miranda Junior High the best it can be. We are glad you're here.

SOUTH FORK HIGH SCHOOL'S MISSION STATEMENT

South Fork High School, a safe learning community, has as its mission to graduate all of its students as confident learners, who think critically, make responsible choices, pursue goals, and become informed, active citizens. In partnership with our broader community, we will provide an innovative, standards-based academic program that challenges students through a variety of learning experiences to reach their highest potential.

SOUTH FORK HIGH SCHOOL'S VISION STATEMENT

A South Fork graduate will have the skills to make responsible choices socially, personally, and educationally. Through a broad based education which emphasizes literacy, creativity, critical thinking, and global and cultural awareness, graduates will be able to meet personal goals while making their own valuable contributions to society.

EXPECTED SCHOOLWIDE LEARNING RESULTS (ESLRs)

A South Fork High School graduate will be able to:

- 1...demonstrate the critical thinking skills necessary to become a lifelong learner.
- 2...communicate respectfully and effectively to a variety of audiences for a variety of purposes.
- 3...contribute to the school and greater community through service learning with the intent of creating active citizenship.
- 4...create a personal life plan to address social, educational, economic, and health goals.
- 5...demonstrate ability to use technology across the curriculum.
- 6...demonstrate recognition of the inherent strength of a tolerant, diverse society.

CORE VALUES

South Fork High School is committed to developing literate and functional citizens who are able to cope, thrive, and live harmoniously in a constantly changing world. Our decisions will be based on the **Community of Caring** 5 Core Values.

FAMILY – We understand family to be the community that rears children. Families have been called the “school for character,” the place where moral values are taught and learned.

CARING – Caring is the heart of a decent life. It leads us to help others and to respect ourselves; it leads to actions of tenderness and protection.

RESPONSIBILITY – We must be accountable for our actions, willing to accept praise when things go well and criticism when things go wrong. Accepting responsibility is a sign of maturity.

RESPECT – When we take responsibility for our own actions, it indicates a sense of self-respect. To respect others means to see everyone as valuable in their own right. Self-respect and respect for others go together, and both are essential.

TRUST – Trusting people means counting on them, depending on them and expecting them to follow through on that inter-dependent relationship. Communities of people cannot exist without a certain level of trust.



MIRANDA JUNIOR HIGH SCHOOL'S MISSION STATEMENT

Miranda Junior High School, a safe learning community, has as its mission to graduate all of its students as confident learners, who think critically, make responsible choices, pursue goals, and become informed, active citizens. In partnership with our broader community, we will provide an innovative, standards-based academic program that challenges students through a variety of learning experiences to reach their highest potential.

MIRANDA JUNIOR HIGH SCHOOL'S VISION STATEMENT

A Mustang graduate will have the skills to make responsible choices socially, personally, and educationally. Through a broad based education which emphasizes literacy, creativity, critical thinking, and global and cultural awareness, graduates will be able to meet personal goals while making their own valuable contributions to society.

EXPECTED SCHOOLWIDE LEARNING RESULTS (ESLRs)

A Miranda Junior High School graduate will be able to:

- 1...demonstrate the critical thinking skills necessary to become a lifelong learner.
- 2...communicate respectfully and effectively to a variety of audiences for a variety of purposes.
- 3...contribute to the school and greater community through service learning with the intent of creating active citizenship.
- 4...create a personal life plan to address social, educational, economic, and health goals.
- 5...demonstrate ability to use technology across the curriculum.
- 6...demonstrate recognition of the inherent strength of a tolerant, diverse society.

CORE VALUES

Miranda Junior High School is committed to developing literate and functional citizens who are able to cope, thrive, and live harmoniously in a constantly changing world.

BE RESPONSIBLE BE RESPECTFUL BE SAFE

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- * **Items marked in this handbook with one star only apply to Miranda Junior High.**
 - ** **Items marked in this handbook with two stars only apply to South Fork High School.**

SOUTH FORK HIGH SCHOOL AND MIRANDA JUNIOR HIGH STAFF

ADMINISTRATION

Cyndi Aguiar – Principal

Jill Mohorovich–Vice Principal

OFFICE

Donna Bowman – MJH Secretary / Attendance

Marie Etherton – School Secretary

Frankie Parks – Attendance Clerk

ENGLISH

Cameron Greilich

Rebecca Robles

Bret Wilsey

SCIENCE

Elise Hazel

Kelsey Walton

FINE ARTS/LANGUAGES

Jennifer McClure – Art/Ceramics

PHYSICAL EDUCATION

Stephen Crockett

SUPPORT STAFF SPECIAL EDUCATION

Brian Cooney

Lydia Green

D'Ann Teasley

CUSTODIAL STAFF

Stewart Reuter

Jesse Chalfant

Steven Blakeslee

COUNSELING

Sarah Wilson – District Psychologist

Brandy Pancoast – School Counselor

Moriah Miranda – LCSW

ASB/ACTIVITIES DIRECTOR

Jennifer McClure

CAREER & TECHNICAL EDUCATION

Kenny Ingalls – Entrepreneur, Wood & Metal
Shops

Jennifer McClure– Digital Media, Urban Art

MATH

Aimee Arnold

Adam Harrold

Susan Rios

SOCIAL STUDIES

Brice Gummingsall

Christine Hughes

Rebecca Robles

SPECIAL EDUCATION

Greg Allbright

CAFÉ STAFF

Julie Lyon – Food Service Cook/ Manager

Lisa Stone - Food Service Cook

Adam Gutshall – Food Service Assistant

ACCREDITATION

South Fork High School is accredited through the Western Association of Schools and Colleges (WASC) Accrediting Commission for Schools currently through June 30, 2022.

PERIOD AND BELL SCHEDULE

Regular Day (Mon, Tue, Thur, Fri) Bell Schedule

**South Fork High School			*MIRANDA JUNIOR HIGH		
	Begin	End		Begin	End
Period 1			Period 1 (LAB)		
Passing	8:15	9:05	Passing	8:15	9:05
Period 2	9:05	9:10	Period 2	9:05	9:10
Nutritional Break	9:10	10:00	Nutritional Break	9:10	10:00
Passing	10:00	10:10	Period 3	10:00	10:10
Period 3	10:10	10:15	Passing	10:10	10:15
Passing	10:15	11:05	Period 3	10:15	11:05
Period 4 (LAB)	11:05	11:10	Passing	11:05	11:10
Passing	11:10	12:00	Period 4	11:10	12:00
Period 5	12:00	12:05	Lunch	12:00	12:30
Lunch	12:05	12:55	Passing	12:30	12:35
Passing	12:55	1:25	Period 5	12:35	1:25
Period 6	1:25	1:30	Passing	1:25	1:30
Passing	1:30	2:20	Period 6	1:30	2:20
Period 7	2:20	2:25	Passing	2:20	2:25
Periods	2:25	3:15	Period 7	2:25	3:15

WASC Short Wednesdays Bell Schedule

**SOUTH FORK HIGH SCHOOL			*MIRANDA JUNIOR HIGH		
	Begin	End		Begin	End
Period 1	8:15	8:56	Period 1 (LAB)	8:15	8:56
Passing	8:56	9:01	Passing	8:56	9:01
Period 2	9:01	9:43	Period 2	9:01	9:43
Nutritional Break	9:43	9:53	Nutritional Break	9:43	9:53
Passing	9:53	9:58	Passing	9:53	9:58
Period 3	9:58	10:39	Period 3	9:58	10:39
Passing	10:39	10:44	Passing	10:39	10:44
Period 4 (LAB)	10:44	11:26	Period 4	10:44	11:26
Passing	11:26	11:31	Lunch	11:26	11:56
Period 5	11:31	12:12	Passing	11:56	12:01
Lunch	12:12	12:42	Period 5	12:01	12:42
Passing	12:42	12:47	Passing	12:42	12:47
Period 6	12:47	1:29	Period 6	12:47	1:29
Passing	1:29	1:34	Passing	1:29	1:34
Period 7	1:34	2:15	Period 7	1:34	2:15

Minimum Day Bell Schedule

(for Jan. 16, 17, & June 10, 11)

SFHS	Begin	End	MJH	Begin	End
Period 1 or 5	8:15	9:30	Period 4 or 5	8:15	9:30
Nutritional Break	9:30	9:40	Nutritional Break	9:30	9:40
Passing	9:40	9:45	Passing	9:40	9:45
Period 2 or 6	9:45	11:00	Period 2 or 6	9:45	11:00
Lunch	11:00	11:30	Lunch	11:00	11:30
Passing	11:30	11:35	Passing	11:30	11:35
Period 3 or 7	11:35	12:50	Period 3 or 7	11:35	12:50

Other schedules may be used for various assemblies.

INSERT DISTRICT CALENDAR

STUDENT SERVICES

COUNSELING – Student Services Center

The purpose of the counseling office is to help students plan their high school program, prepare for their vocational or college interests, and resolve their personal problems. The department is available for individual consultation on any problems, class scheduling, college information, and scholarship information. For an appointment please email counselor at brandy@sohumusd.com.

TENTH GRADE COUNSELING

Every year the counseling department meets individually with all sophomore students and their parents to discuss graduation and college preparation requirements. A letter will be mailed home with an appointment date and time.

OTHER SUPPORT STAFF & SERVICES

❖ STAFF:

Leo Canez: Academic Coordinator for Upward Bound prepares students for college through a three-year program of academic, recreational, cultural, and interpersonal activities.

Michelle Cartier: Talent Search Advisor provides a support program for college bound students.
YOUTHAlive!

Susan Goodfield: Provides tutoring for English as a Second Language (ESL) students.

Moriah Miranda: Personal Counselor on campus regularly providing support for students.

❖ SERVICES:

Alcohol and Other Drugs – District staff or outside organizations will make classroom presentations and will conduct individual and group sessions.

Angel Fund & Flex Fund – Funds may pay or assist for emergency basic needs and health related items when families cannot afford them; this includes glasses, transportation to specialists, etc.

Medical & Health Issues – Counseling is available for students with medications and ongoing health issues.

- Assistance with making appointments, assisting parents with filling out forms, arranging for medications, and referrals to specialists, etc.
- Redwood Rural Health Clinic – is on campus two days of the month providing immunizations and other basic health services and sports' physicals.
- Required screenings: Humboldt County Office of Education provides screenings.

Support Groups for behavior and life skills issues such as anger management and healthy relationships.

Tobacco Cessation – classroom presentations, cessation counseling, quit smoking support, FREE Nicorette or alternative treatments are available.

Students may be referred to one or more of the groups as a result of a disciplinary issue, self-referral, staff referral, and/or parent referral. The groups are considered to be supportive and they are **not** punitive or treatment groups. Refer to the above listed staff for more information. If you are interested in your student participating in one of these services, or you would like more information regarding our support groups and/or individual counseling see counselor.

Upward Bound - sponsored by Humboldt State University, this program provides support for students in preparing for post-secondary education. This is a hybrid combination of a pullout program that provides workshops and tutorial support the first Wednesday of the month.

“A STEP” Program – Academic Support Training and Employment Preparation provides tutoring, personal life planning, career exploration, workplace readiness, job search and job placement, assistance with college and post-secondary applications, training programs, etc., for eligible students.

Talent Search – sponsored by Humboldt State University, and provides support to students preparing for college. This is a pullout program on Wednesdays and Fridays that provides workshops and tutorial support.

Students with an Individual Education Plan (I.E.P.), or “504” If you have questions please speak with your student’s case-manager.

STUDENT AND PARENT PARTICIPATION

Booster Club – Meetings are the 1st Monday of every month, at 6:00 P.M., at South Fork High School room A2

Nutrition and Fitness – Healthy Start and cafeteria staff are working with Project Lean and the Farm to School group to address these issues. A district-wide wellness committee meets as needed.

Safe Schools – This is a strategic planning committee looking at the social and physical safety of the students and staff. The School Site Council will focus on updating the SFHS Safe Schools Plan.

School Site Council (SSC) – Meets as needed. The Site Council includes parents, students, and staff. The SSC is charged with the responsibility of the Single Plan for Student Achievement, Local Control Accountability Plan and Safe School Plan. The SSC makes suggestions on future activities and gives feedback on current and past work.

Cafeteria Services –The goal of the Cub Café is to serve the freshest high quality foods possible, in a price range that everyone can afford. Julie Lyon and staff prepare delicious homemade breakfast and lunch daily for district schools. Student suggestions are always welcome.

Cell Phones – We believe that there is a positive benefit to the entire student body to protect instructional time from classroom interruptions. If you need to contact your student during the day, please **do not** call or text them during instructional time, as this interrupts everyone’s learning. You may call the office and have a message delivered to them. It is the responsibility of the student and their parent/guardian to make arrangements for dentist/doctor appointments, hair appointments, etc., on their own time – not school time. We realize this may create an inconvenience for some parents, so make sure all messages are communicated to students **BEFORE** they leave for school. Students may use their cell phones or other electronic devices, before school, during break and lunch, and after school. If a student is using a cell phone or other electronic device during class instructional time the consequences are as follows:

First OFFENSE The students cell phone/device will be taken away for the remainder of the school day. The student may collect it from the SFHS at the end of the day.

SECOND OFFENSE The students cell phone/device will be taken away for the remainder of the school day. The student’s parent or guardian must pick up the phone/device from South Fork High School office.

THIRD OFFENSE The student’s cell phone/device will be taken away. A parent or guardian and the student will meet with administration prior to the release of the phone and further disciplinary action will be taken including, but not limited to the student not being able to have a cell phone/device on campus for the remainder of the school year.

ACTIVITIES & ATHLETICS

South Fork and the Southern Humboldt Unified School District Board of Trustees feel that high school should offer many different opportunities and ways of learning, so we support offering a full program of co-curricular and extracurricular activities in addition to the academic program. The Discipline Policy is in effect during all school activities.

- Co-curricular activities are programs that may be associated with the curriculum in a regular classroom, such as the music program.
- Extracurricular activities, such as student government, athletics, clubs, etc. are not part of the regular school curriculum, are not graded, and do not earn credit.

ACADEMIC ELIGIBILITY REQUIREMENTS

To be eligible to participate in co-curricular and extracurricular activities, the student must maintain a 2.0 grade point average and have no more than one "F" during a grading period.

In the event a student finds that he/she is academically ineligible to participate in activities in the first quarter of the upcoming year, s/he may request available and appropriate summer school grades be added to the previous spring grades to determine eligibility for the first quarter of the upcoming school year (students should be advised SHUSD is not offering summer school classes at this time).

- In order for a student to miss school to participate in co-curricular activities, s/he must meet the above eligibility requirements.
- If an ineligible student is a member of an extracurricular group (e.g., athletics, club, classes, etc.) s/he will not be allowed to participate in any contests, or trips. This includes suiting up for games and/or traveling with the group. This does not include practice as long as no class time is missed. Note: A student **may** be granted one probation period (a waiver) during their high school career under certain circumstances.

ACTIVITIES

The following are some of the activities that are available for students: California Scholarship Federation (CSF- must meet certain academic criteria), Various Clubs, Yearbook, Homecoming Week, Spring Week, Rallies, and Prom.

STUDENT BODY CARDS

Students are encouraged to become members of the Associated Student Body (ASB) by purchasing a picture ID / ASB card for \$10.00. This card gives students reduced rates at SFHS-sponsored activities, automatic voting privileges, and other benefits.

ATHLETICS

The following sports are available at South Fork High School for students: Fall: football, volleyball, boys' soccer, girls' soccer; Winter: boys' basketball, girls' basketball, wrestling; Spring: baseball, softball, boys' golf, track. In addition to the above-mentioned requirements for extra-curricular participation in athletics, the following requirements apply:

ATHLETIC FEES

In order to maintain a quality athletic program and to keep up with increasing transportation costs, student athletes are now required to pay a transportation fee of \$75 per sport. Students eligible for the free lunch program are exempt from these fees; those that qualify for the reduced lunch pay \$37.50 per sport. Parents who guarantee in writing that they will transport their child(ren) to *every away contest* will also be exempt from paying the fee. ***Students are forbidden to transport themselves and other students to away contests.***

ATHLETIC CODE OF CONDUCT

Academic Eligibility for Participation in Extracurricular Activities

Both the student-athlete and a parent/guardian must sign the **Athletic Code of Conduct**, and it must be on file with the athletic director for each sport.

****ACADEMIC ELIGIBILITY WAIVER SCHOOL GUIDELINES**

Academic Eligibility Waivers are available one time only to a SFHS student participating in extracurricular athletics when their overall GPA does not meet the standard eligibility requirements of 2.0, with not more than one "F." There is no waiver for MJH students. A committee comprised of the principal or vice-principal, counselor, and athletic director grants academic eligibility waivers. The committee will determine by consensus whether or not to grant the waiver based on information provided by the student, the parent or guardian, and the counselor on the waiver application. (Board Policy 6145).

PROCEDURES

1. Students with more than 5 disciplinary referrals in one semester (half year) will not receive waivers.
2. No waivers will be granted in a rush, without the complete process of paperwork and committee meeting.
3. Coaches must track their athletes' progress reports during the season and discuss poor GPA's with the players who are facing ineligibility in order to encourage them to bring up their grades and avoid the need for a waiver.
4. Once a student receives a waiver he/she must provide weekly progress reports to the counselor and coach, and if there is not a clear trend of academic improvement the waiver will be revoked.
5. If five (5) referrals or any suspendable offense occurs, the waiver will be revoked.
6. Waivers are in effect for one grading quarter.
7. Waivers are to be considered a privilege, not a right.

BASIC TIMELINE

FALL SPORTS

1. Ineligibility list determined on the Friday before the season begins. Waivers may be granted based on the previous spring/summer disciplinary and GPA information.
2. Five weeks into the term, when progress reports are issued, coaches check with the counselor for poor reports on students on their rosters.
3. On the Wednesday after first quarter grades come out, a new ineligibility list comes out (on the day of declaration) and is in effect. Waivers may be granted based on these grades and first quarter disciplinary information.
 - a. Weekly progress reports of students with waivers monitored by coach and a counselor.

WINTER SPORTS

1. Ineligibility list from the 1st quarter is in effect. Weekly progress reports from waived students to be monitored by coach and counselor.
2. Waivers may be granted to students signing up for winter sports, based on fall term GPA's and disciplinary information.
3. Five weeks into the term, when progress reports are issued, coaches check with a counselor for poor reports on students on the rosters.
4. Winter ineligibility list is in effect the Wednesday after the end of second quarter grading period.
5. Waivers for the remainder of the winter season may be granted based on the second term grades (first semester grades) and first semester disciplinary information.
 - a. Weekly progress reports of students with waivers monitored by coach and a counselor.

SPRING SPORTS

1. Ineligibility list from the first semester in effect. Weekly progress reports from waived students monitored by coach and a counselor.
2. Waivers may be granted for students signing up for spring sports based on winter GPA and first semester disciplinary information.

3. Spring ineligibility list is in effect the Wednesday after the end of third quarter grading period. Waivers for the remainder of the spring season may be granted based on third quarter GPA information and second and third quarter disciplinary information.
4. Five weeks into the term, when progress reports are issued, coaches check with a counselor for poor reports on students on their rosters.
 - a. Weekly progress reports of students with waivers monitored by coach and a counselor.

Regular progress reports for all students are issued at the half point of each quarter. Grades for the purposes of establishing eligibility are issued at the end of each quarter. Coaches should be aware when someone on their roster receives a failing progress report, not because it has an immediate effect on eligibility, but because it is a sign that there may be an eligibility issue arising. Coaches should check with the counseling department on a regular basis to help their players stay on top of eligibility.

ATHLETIC CODE INELIGIBILITY

When an athlete is suspended s/he may not attend games or practices during the time of the suspension. When an athlete is suspended due to a substance issue (tobacco, alcohol, drugs, etc.) s/he is removed from the team and will remain ineligible for extra-curricular activities for a period of 30 days or the remainder of the season of the sport, **whichever is longer**. This ineligibility period begins after the 3 day suspension. If a student athlete is suspended again due to substance issue they are in eligible to participate for 1 calendar year from the completion of the suspension.

The following athletic documents are available through the Athletic Director or Secretary: Academic Eligibility Requirements, Athletic Code of Conduct, Athletic Code Ineligibility Waiver, Pursuing Victory with Honor, CIF Code of Conduct, Concussion Information, and Sports Insurance.

SCHOOL POLICIES AND PROCEDURES

ATTENDANCE POLICY

When a student is absent it is the parent's responsibility to let the attendance office know that morning why they are not attending school. The parent or guardian must call the school attendance clerk the day of the absence. If you are unable to call, send a note with the student on the day of their return. If the attendance office is not informed of their absence it will become an unverified/unexcused absence. After 3 unexcused absences and/or 3 tardies in excess of 30 minutes a letter will be mailed home. A second letter will be mailed after the 5th absence and a third letter will be mailed after the 7th absence. At this point a student will be deemed truant per CA Education Code 48262. If a student who has once been reported as a truant and who is again absent from school without a valid excuse, (medical/dental appointment, court appointment, or death of an immediate family member) one or more days, or tardy in excess of 30 minutes, will be referred to the School Attendance Review Board (SARB). Please remember that the state of California DOES NOT PAY apportionment if the student is not in attendance. We do not receive funding unless the student comes to school with the intent to receive instruction. Please schedule appointments either before or after school. If the student is here for part of a school day we will receive funding. If you are participating in an extracurricular or co-curricular activity you must attend the majority of the school day of the activity. If the activity is on the weekend you must attend the majority of the previous school day. If you have any questions or need to report an absence please contact the attendance clerk.

Law requires regular attendance. Valid absences are illness, medical and court appointments, funerals and health quarantine. When you are absent: (a) have parent/guardian call the attendance office the day of your absence. (b) Other absences may be excusable, but require a written request from the parent and approval by an administrator. (c) If your parent/guardian cannot call, you must bring a signed note from parent when you

return confirming the dates of your absence. (d) Students must come to the attendance office before class begins to clear absences. (We will not give you an excused tardy for being in the office). Failure to clear absences within one (1) day will result in the absence being UNVERIFIED (Unexcused). Unexcused/tardies and unverified absences/tardies constitute a violation of state compulsory attendance and behavior. Students who check out must be picked up at the office. Students are not allowed to wait off campus.

TARDY and CUT POLICIES

In order to protect instructional time it is important that students are in class ready to learn when the tardy bell rings. Students who arrive late to class are considered tardy. A student could accumulate a tardy for each period of the day, meaning a student could receive 7 tardies in one day. Teachers and attendance clerk will be calling parents to alert them that students are not making it to class on time. Students, who continue to be tardy, will face further consequences determined by administration. A truancy letter will be sent home stating the number of tardies and cuts the student has accumulated since the start of the school year.

If a student is over 30 minutes late to school this is considered an absence and a valid excuse must be provided by a parent or guardian or it will be considered a CUT. Any unexcused tardy over 30 minutes will count toward truancy. A student who has already arrived on campus and is missing from class during the class period for over 10 minutes will receive a cut. A CUT will be reported to parents or guardian and may receive other disciplinary action as well.

CELL PHONE POLICY (*Miranda Jr. High and South Fork High School*)

Administrative Regulation 6163.4 Cell phones and other communication equipment/devices must not disrupt the education goals of the Southern Humboldt Unified School District. Use of these devices during scheduled class time is prohibited. The Southern Humboldt Unified School District acknowledges the need for students and families to communicate with cell phones.

Cell phones are not allowed to be used during class time at Miranda Junior High and South Fork High School. Students may use their phones before school, during break and lunch and after school. If a student is using their cell phone or other unapproved electronic device during class:

FIRST OFFENSE: The student's cell phone will be taken away and placed in the SFHS office. The student may pick it up at the end of the school day.

SECOND OFFENSE: A parent or guardian must pick up the phone / device from South Fork High School office.

THIRD OFFENSE: The student's cell phone/device will be taken away. A parent or guardian and the student will meet with administration prior to the release of the phone and further disciplinary action, including but not limited to the student not being able to have a cell phone/device on campus for the remainder of the school year may occur.

SCHOOL DRESS CODE

Student clothing should be appropriate, inoffensive and in good taste. As an educational institution, South Fork High School supports an environment free of tobacco, alcohol and other drugs. Clothing that depict marijuana, tobacco products, drugs, drug paraphernalia, alcohol products, violence, foul language, sexual innuendo or nudity is inappropriate and should not be displayed on clothing or other items worn to school. Appropriate clothing helps to create a safe and appropriate learning environment. According to Administrative Regulation 5132, the following minimum guidelines shall apply to all regular school activities:

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Board of Trustees policy and administrative regulations. These school dress codes shall be regularly reviewed. Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

In addition, the following guidelines shall apply to all regular school activities:

1. Shoes must be worn at all times.
2. Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic or religious prejudice.
3. Hats, caps and other head coverings shall not be worn indoors.
4. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited.
5. Gym shorts may not be worn in classes other than physical education.
6. Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

CADET and TUTOR POLICY

Teachers may use student cadets according to the policy. Teachers may not use cadets in any way that might breach the confidential status of grading and discipline, and cadets are not to be released from class unsupervised.

****SFHS CONDOM POLICY**

On March 11, 1993, the SHUSD Board of Trustees approved a policy on the availability of condoms on the SFHS campus (BP 5141.25a). On January 12, 1998, the board approved a policy change that expanded the availability of condoms under the established guidelines, to include 9th graders. The policy now states that (a) it is appropriate "...for condoms to be available to male and female students in grades 9, 10, 11 and 12;" (b) that the district "...shall seek parent/guardian involvement in developing plans for implementing this policy;" (c) "...the district shall notify parents/guardians that they may exclude their children from the program;" and (d) "only trained professionals...may provide condoms to individual students in accordance with restrictions specified in administrative regulation."

DISASTER DRILLS

South Fork and Miranda Junior High have earthquake, fire, and lockdown drills to learn safe disaster practices in case of an emergency. When the alarm sounds, students are to follow the instructions of their teachers; this may necessitate leaving the building immediately in a quiet, orderly manner. When exiting the building, students should remain with their teacher while they follow the route to their predetermined location on the football field. See the "Safe School Plan" for more detailed information.

EMERGENCY CLOSURE OF SCHOOL

In the event of severe storms, or other disasters, it may be necessary to close school prior to the regularly scheduled time. In this event, buses will return students to their regular bus stops if possible. We will make various attempts to notify the parents, through the local radio broadcasts, and Global Connect (automated telephone notification system). During severe storms, please listen to local radio broadcasts for school information. If your child(ren) normally ride the bus home, but, because of the disaster/storm, are not able to

be returned to their bus stop, you need to call the SHUSD Transportation Department at 943-3648 for the location of your child(ren). All our schools are designated Red Cross Emergency sites.

HALL PASS POLICY

Anytime a student is on campus during class time and is not under the direct supervision of a teacher, the student must have a hall pass. Students who abuse the hall pass privilege may be put on a “No Pass List” for the duration of the month, semester, or entire school year. Students are to conduct office business during breaks, before, and after school.

LOST AND FOUND ITEMS

- ALL CLOTHING & TOILETRY ITEMS FOUND LOOSE IN THE LOCKER ROOMS OR GYMNASIUM will be placed in the respective coach office.
- ALL WATCHES, JEWELRY, EYEWEAR, CALCULATORS, MONEY, or other expensive items found anywhere on campus will be brought to the office and advertised in the Splinter for 1 week.
- ALL CLOTHING, BACKPACKS, BOOKS found in places other than the locker room will be placed in the lost and found.
- Custodians, the athletic director, or office staff will assist students in reclaiming lost items out of the lost and found box.

ALL LOST & FOUND will be disposed of in the following manner:

1. No books shall ever be tossed.
2. On the Mondays following Thanksgiving, Christmas, and Spring (April) breaks, the clothing will be laundered and all unclaimed lost items will be given to those in need. The same will be done with items collected from April to the end of school, and given away 5 days after school is out.

NOTE: STUDENTS NEED TO CLEAN THEIR LOCKERS OUT BY THE LAST DAY OF SCHOOL.

MILITARY RECRUITER ACCESS PROVISIONS

No Child Left Behind Act

The No Child Left Behind Act (“NCLB”) legislation addresses academic standards, teacher quality and school safety, and expands federal involvement in the design of state testing and accountability systems. There is an NCLB website devoted exclusively to information on the reauthorization of the Elementary and Secondary Education Act. See <http://www.nclb.gov>.

Release of Student “Directory” Information/Opt Out Form

Under section 9528 of the NCLB, local school districts are required to disclose the names, addresses, and telephone numbers of high school students upon request by military recruiters and institutions of higher learning, unless individual students (18 years old) or their parents request that the information not be released without prior written consent. The act requires the school district to inform students and their parents of their “opt-out” rights under this section and the school district must comply with any request for non-disclosure received. The annual Parent/Student Opt Out Form for release of student name, address, and phone number is sent home with each student in the packet during the first week of each new school year.

OPEN/CLOSED CAMPUS RULES Board Policy/Administrative Regulation 5112.5

***MIRANDA JUNIOR HIGH CAMPUS**

MJHS is a closed campus. That means students arriving/exiting school must go to the Junior High campus with no exceptions. Students who do not follow this guideline are considered “out of bounds”. The administration views this as a serious violation and will deal with it seriously. As a closed campus, no lunch permits will be issued.

THE DISTRICT, GOVERNING BOARD MEMBERS AND DISTRICT EMPLOYEES SHALL NOT BE LIABLE FOR THE CONDUCT OR SAFETY OF STUDENTS WHO LEAVE SCHOOL

GROUNDS DURING THE BREAK OR LUNCH PERIOD. (Ed. Code 44808.5). (See JURISDICTION vs. LIABILITY 48900s).

****SOUTH FORK HIGH SCHOOL CAMPUS**

In order to give students an opportunity to demonstrate responsibility and positive citizenship, the Governing Board establishes an open campus at South Fork High School, where students shall have the privilege of leaving campus at morning break and during lunch. Under the provisions of this policy, at **break** SFHS students may WALK to the Coffee Shop, and at **lunch** students may WALK as far as the Miranda Market. The principal may revoke the open campus privilege to any or all students at any time. Students shall not leave the school grounds (crossing School Street) at any other time during the school day without written permission of their parent/guardian and school authorities. Students who leave school or who fail to return following lunch without authorization shall be classified truant and subject to disciplinary action. Law enforcement maybe called on students that leave campus without permission. Also, during the school day students are not to cross the Avenue of the Giants, or east of the gym unless they are doing so as part of a P.E. class or other class activity.

THE DISTRICT, GOVERNING BOARD MEMBERS AND DISTRICT EMPLOYEES SHALL NOT BE LIABLE FOR THE CONDUCT OR SAFETY OF STUDENTS WHO LEAVE SCHOOL GROUNDS DURING THE BREAK OR LUNCH PERIOD. (Ed. Code 44808.5). (See JURISDICTION vs. LIABILITY 48900s).

VISITOR POLICY

Parents, guardians, and members of the community are always welcome on campus. All visitors must check in at the front office, sign the Visitor Log before visiting/touring the campus, and wear a Visitor's Badge while on campus. As seating is limited in classrooms parents are asked to give teachers 24 hours' notice prior to sitting in class during class time. Only students wishing to look at SFHS as their educational site may visit and they must be accompanied by a parent or guardian the entire time that they are on campus. See the principal at least 48 hours in advance. No visitors are allowed to use district transportation.

WELLNESS ADVISORY COUNSEL

A District Wellness Advisory Counsel, Administrative Regulation 5030, was established to develop school district policies on nutrition and physical activity.

WILLIAMS ACT

Pursuant to California *Education Code* section 35186, you are hereby notified that: There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in the class and to take home to complete required homework assignments. School facilities must be clean, safe, and maintained in good repair. The California Department of Education complaint forms may be downloaded from <http://www.cde.ca.gov/re/cp/uc/index.asp>

CONDUCT AND DISCIPLINE

Board Policy/Administrative Regulation 5144

The Governing Board desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The board believes all students have the right to be educated in a positive learning environment free from disruptions, and high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline. On school grounds and at school activities, students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program. Staff shall use preventative measures and positive conflict resolution techniques whenever possible. Board policies and regulations shall delineate acceptable student conduct and provide the basis for sound disciplinary practices. Each school shall develop disciplinary rules

in accordance with law to meet the school's individual needs. When misconduct occurs, staff shall implement appropriate discipline and attempt to identify and address the causes of the student's behavior. Continually disruptive students may be assigned to alternative programs or be removed from school. At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. Staff shall enforce disciplinary rules fairly, consistently and without discrimination. The superintendent shall provide professional development as necessary to assist staff in developing classroom management skills and implementing effective disciplinary techniques.

CHEATING ON AN EXAM or PLAGIARISM

1st time: Zero points or F on the exam, paper, or project. The parent and principal will be notified.

2nd time: In addition to above consequences, the student and teacher will meet with administration, and the parent will be notified and the referral/ incident recorded in the student's file.

COMMUNITY SERVICE

Except when suspension or expulsion is required by law, the administration may require a student to perform community service on school grounds during non-school hours instead of imposing other disciplinary action. Such service may include, but is not limited to, outdoor beautification, campus betterment, and teacher or peer assistance programs.

TARDY and CUT POLICIES (See prior attendance information)

DETENTION AFTER SCHOOL

Students may be assigned detention for disciplinary reasons, tardies, cuts or other at discretion of administrator. Students shall remain under the supervision of an employee during the one hour period of detention per administrative regulation 5144.

JURISDICTION OF THE SCHOOL

Education Code, Section 48900, specifies those acts for which disciplinary action may be taken and prescribes the school's jurisdiction or area of authority in matters of school attendance or activity as the following: (1) while on school grounds, (2) while going to or coming from school, (3) during lunch period on or off campus, (4) at school activities whether on or off campus, or (5) during or while going to or returning to school from a school-sponsored activity.

GROUND FOR DISCIPLINARY ACTION (Education Code 48900)

A student who has committed the following acts is subject to discipline by suspension or expulsion:

- (a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- (a)(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.

(h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.

However, this section does not prohibit use or possession by a pupil of his or her own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.

(k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

(n) Committed or attempted to commit a sexual assault as defined in Section 261,266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.

(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.

(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

(q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.

(r) Engaged in an act of bullying, including, but not limited to, bullying

Committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.

(s) A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following.

(1) While on school grounds.

(2) While going to or coming from school.

(3) During the lunch period whether on or off the campus.

(4) During, or while going to or coming from, a school sponsored activity.

(t) A pupil who aids or abets, as defined in Sec. 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).

EDUCATION CODE 48900.2: SEXUAL HARASSMENT:

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5.

For the purpose of this chapter, the conduct described in Section 212.5 must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile, or offensive education environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive. (Add. Stats. 1992, Ch. 909).

EDUCATION CODE 48900.3: HATE VIOLENCE:

In addition to the reasons specified in Sections 48900 and 48900.2 a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of, hate violence.

EDUCATION CODE 48900.4: HARASSMENT, THREATS, OR INTIMIDATION:

In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class-work, creating an intimidating or hostile educational environment. A pupil may not be suspended or expelled for any of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the

superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or expelled for acts which are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity.

It is the intent of the Legislature that alternatives to suspensions or expulsion be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

EDUCATION CODE 48900.7: SUSPENSION OR EXPULSION FOR TERRORISTIC THREATS:

(a) In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.

(b) For the purposes of this section, "terroristic threat" shall include any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family's safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

BUS CONDUCT

Administrative Regulation 5131.1

The Southern Humboldt Unified School District Governing Board has adopted rules and regulations to assist students in understanding their responsibilities while riding buses of the school district. These rules will assure safe and proper travel to and from school and are to be observed while riding the bus and waiting at school bus stops. The following list of student actions constitutes violations of the established rules and regulations.

1. Riders shall follow the instructions and directions of the bus driver at all times.
cf.3542 - Authority of School Bus Drivers
2. Riders should arrive at the bus stop on time and stand in a safe place to wait quietly for the bus.
3. Riders shall enter the bus in an orderly manner and go directly to their seats.
4. Riders shall remain seated while the bus is in motion and shall not willfully obstruct the aisle with their legs, feet or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.
5. Riders should be courteous to the driver and to fellow passengers.
6. Serious safety hazards can result from excessive noise or behavior that distracts the driver. Yelling, whistling, scuffling, throwing objects, eating, drinking, standing and changing seats are prohibited actions which may lead to suspension of riding privileges.
7. No part of the body, hands, arms or head should be put out the window. Nothing should be thrown from the bus.

8. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
9. No animals shall be allowed on the bus.
10. Riders should be alert for traffic when leaving the bus.

Authority of bus driver, Section 14263 California Administrative Code Title 5 states:

1. Students transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus. The driver shall be held responsible for the orderly conduct of the students while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation. A bus driver shall not require any student to leave the bus en route between home and school or other destinations.
2. The board shall adopt rules and regulations to enforce this section. These regulations shall include, but not be limited to, specific administrative procedures relating to suspension of riding privileges and shall be made available to parents/guardians, teachers, and other interested parties.

Administrative Regulation 5131.1

The Board of Trustees has adopted rules and regulations to assist students in understanding their responsibilities while riding buses of the school district. These rules will assure safe and proper travel to and from school and are to be observed while riding the bus and waiting at school bus stops. The following list of student actions constitute violations of the established rules and regulations.

Bus Rider Rules

1. Riders shall follow the instructions and directions of the bus driver at all times.
(cf. 3542 - School Bus Drivers)
2. Riders should arrive at the bus stop on time and stand in a safe place to wait quietly for the bus.
3. Riders shall enter the bus in an orderly manner and go directly to their seats.
4. Riders shall remain seated while the bus is in motion and shall not willfully obstruct the aisle with their legs, feet or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.
5. Riders should be courteous to the driver and to fellow passengers.
6. Serious safety hazards can result from excessive noise or behavior that distracts the driver. Yelling, whistling, scuffling, throwing objects, eating, drinking, standing and changing seats are prohibited actions which may lead to suspension of riding privileges.
7. No part of the body, hands, arms or head should be put out of the window. Nothing should be thrown from the bus.
8. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment

9. No animals shall be allowed on the bus.
10. Riders should be alert for traffic when leaving the bus.

Bus Driver Authority

Bus drivers shall not deny transportation except as directed by the principal.

Students transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus. The driver shall be held responsible for the orderly conduct of the students while they are on the bus or being escorted across a street, highway or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation. A bus driver shall not require any student to leave the bus en route between home and school or other destinations. (5 CCR 14103)

The Board shall adopt rules and regulations to enforce this section. These regulations shall include, but not be limited to, specific administrative procedures relating to suspension of riding privileges and shall be made available to parents/guardians, teachers, and other interested parties.

Violation of Bus Rider Rules

Penalties for infraction of established rules are listed below:

Category 1 Violation

Not following the instructions of the driver.

Disruptive or unsafe behavior that distracts the driver's attention from his/her primary duties.

Inappropriate language and/or gestures.

Not remaining seated and/or not keeping all parts of body within bus.

Throwing any object.

To be handled by the bus driver unless the behavior becomes persistent.

School consequence: If behavior is persistent, process as category 2.

Bus consequence: Warning, assigned seating, parental notification.

Category 2 Violation

Insubordination.

Persistent inappropriate language and/or gestures.

Injurious, dangerous or threatening conduct, including throwing any object or fighting.

Minor vandalism to the school bus.

Possession or use of tobacco.

Persistent inappropriate use of safety restraint system

To be referred to the school principal or designee.

School consequence: Conference with student, detention, suspension.

Bus consequence: Assigned seating, denial of transportation for 1-5 days.

Category 3 Violation

Assault or battery. (Mandatory referral for expulsion if victim is a district employee.)

Persistent harassment or sexual harassment.

Major vandalism to the school bus.

Possession of or under the influence of alcohol or other drugs.

Possession of a knife, explosive or other dangerous object.

To be referred to the school principal or designee.

School consequence: Suspension or referral for expulsion.

Bus consequence: Assigned seating, parental warning, denial of transportation for 5-15 days.

Regulation SOUTHERN HUMBOLDT JOINT UNIFIED SCHOOL DISTRICT
approved: March 25, 2010 Miranda, California

ACADEMIC INFORMATION

***MIRANDA JUNIOR HIGH SCHOOL* PROMOTION REQUIREMENTS & ACADEMIC INFORMATION**

UNITS OF CREDIT

Credit for all courses at Miranda Junior High School is expressed in units. Yearlong courses are worth 10 units, 5 units earned each semester.

Subject Requirements

A. English: 20 units

1. English 7
2. English 8

NOTE: Students with an I.E.P. may earn English credits in the Special Education Program.

B. Mathematics: 20 units

1. Math 7
2. Math 8

NOTE: Students with an I.E.P. may earn math credits in the Special Education Program.

C. Science: 20 units

1. Life Science 7
2. Physical Science 8

D. Social Science: 20 units

1. Social Studies 7 – World History
2. Social Studies 8 – U.S. History, including passing score on the Constitution Test.
- 3.

E. Physical Education: 20 units

1. PE 7 (All 7th graders take the Ca. Physical Fitness Test)
2. PE 8

F. General State Requirements: Health/Social Skills

Health/Social Skills is taught as part of the physical education requirement.

G. Electives: 20 units

All students will participate in a quarterly rotation program of electives.

Each student is expected to pass each course and acquire the necessary 120 units after two years. If a student earns 3 FAILING SEMESTER GRADES during the year or FAIL THE SAME COURSE both semesters, a retention meeting may be held. If deficient, eight graders may begin their 9th grade year at OLC.

Eighth graders wishing to take part in any promotion activity, including the trip cannot earn 3 FAILING SEMESTER GRADES during the year or FAILS THE SAME COURSE both semesters. Students wishing to go on the trip must also meet attendance requirements and a behavior standard, which includes not having any in-school supervision days or any at-home suspensions the second semester, or any substance suspension (CA Education Code 48900 (c) (h)) during the entire year.

****SOUTH FORK HIGH SCHOOL****
GRADUATION REQUIREMENTS & ACADEMIC INFORMATION

To qualify for a **South Fork High School Diploma** from the Southern Humboldt Unified School District, a student must earn 10 units in Integrated 1 or Algebra 1, perform 15 hours of community service, and meet all the state and local requirements. Students graduating need to earn 200 credits in the approved areas.

UNITS OF CREDIT

Credit for all courses at South Fork High School is expressed in units. Yearlong courses are worth 10 units, 5 units earned each semester.

Subject Requirements

A. English: 40 units

1. English I or English I Honors
2. English II or English II Honors
3. English III or English III Honors
4. English IV or English IV Honors,
(Including successful completion of the Senior Project)

NOTE: Students with an I.E.P. may earn English credits in the Resource/Special Day Program.

B. Mathematics: 20 units

1. 10 units of Integrated Math I
2. 30 high school math units

Students who complete the California state requirement of Integrated Math 1 in 8th grade are still required to complete 30 math units in grades 9-12.

C. Science: 20 units

5. All students must pass 10 units of life science and 10 units of physical science.

D. Social Science: 30 units

All students must complete the following courses: World History (10 units), US History (10 units), Civics (5 units), Economics (5 units).

E. Humanities: 10 units

1. Any combination of art, drama, music or foreign language course, Broadcast Media or Entrepreneurship.
2. The second, third and/or fourth year in one area of vocational education.

F. Physical Education: 20 units

Students must attain proficiency on the Ca. Physical Fitness Test, or additional courses may be required.

G. General State Requirements: Health

Health is taught as part of the required 10th grade physical education requirement.

H. Electives: 60 units

I. Service Learning – 15 hours

Students are required to complete 15 hours (and a reflective paragraph) of community service in order to graduate. Hours are tracked through the counseling office and documented on the transcript.

Early Graduation

After all graduation requirements are met, independent study students may graduate early. When a student graduates early, s/he can participate in June commencement activities and attend prom (only as a guest). S/He cannot participate in the senior trip, other senior field trips or special activities. S/He cannot

visit campus during the spring semester unless the principal or designee has given permission or for office business.

Late Arrival/Early Dismissal

California Education Code allows seniors to have late arrival or early dismissal if certain criteria are met. SHUSD established the criteria as the following: being on track for graduation, maintain 90% positive attendance, have appropriate transportation, and have at least a 2.0 GPA. See the counseling department for more details.

Transfer Students

All students transferring into South Fork will have their transcripts examined thoroughly to determine their graduation status according to South Fork's requirements.

8th Grade Credit Requirements:

The promotion requirements for the 8th grade are as follows:

Each 8th grade student has the potential of earning 60 credits in a school year; for promotion to the 9th grade, a student needs to earn a minimum of 45 credits with no more than 5 credits lost in any one course. Eighth graders identified as academically at-risk will participate in a counseling program that provides information regarding minimum promotion requirements, as well as continued grade monitoring to provide extra support and guidance toward promotion to the 9th grade.

College Work For High School Credit

Opportunities exist for students to meet some elective requirements through concurrent enrollment.

- A. While a student is in high school, no more than 11 college units may be taken per semester.
- B. Students will not be able to enroll in any course they have failed in high school. Exception: they may enroll in any classes failed in high school after the date their class graduated.
- C. South Fork High School seniors must take 5 courses/semester (240 minutes); concurrently enrolled college classes may count towards the total of 5 courses. Grade(s) from those classes will be recorded on the transcript.
- D. College and high school credit will be given on a 1 to 3.34 basis.
Example: 3-unit college course equals 10 high school units.
- E. If a South Fork student enrolls in an accredited online course and is given a school day period during which to carry out the coursework, the resulting grade(s) must appear on the South Fork transcript. If the course is not assigned a school period, and the coursework is carried out on the student's own time, the student may elect to have the grade entered onto the South Fork transcript or not.

Online Enrollment For High School Credit

See counseling department.

Credit Deficits

Students have credit deficiencies when they have received one or more F's in any course. Multiple F's could mean a fifth (5th) year for some students. Credits may be made up in online credit recovery, through independent study, or at Osprey Continuation School. There may be a fee for some online credit recovery programs; see counseling for information. SFHS accepts credits assigned on a transcript from all public high schools. Osprey Learning Center Continuation program of instruction is designed for students facing deficits.

TESTING

Students are required to take different types of examinations during their school years. Some are required by the state to demonstrate proficiency and mastery in academic areas, while others are tests of vocational interests and aptitudes.

CAASP TESTING

California Assessment of Student Performance and Progress is an achievement test for students in public schools, grades 2-11. Schools use results to track improvements in student performance, to review curriculum and instruction of the curriculum and supporting supplemental materials. Parents have the right to opt their student out of these state mandated tests.

PHYSICAL FITNESS TESTING

The PFT provides information that can be used by students to assess and plan personal fitness programs; by teachers to design the curriculum of physical education programs; and by parents and guardians to understand their children's fitness levels. This program also produces results that are used to monitor changes in the physical fitness of California students. By statute (California Education Code Section 60800), all LEAs in California are required to administer the PFT annually administered to the students in 9th grade. If the student has satisfactorily met any five of the six strands of the state's standards of the state's physical fitness test in grade 9 they may exempt from any 2 years of physical education courses during grades 10-12. Tenth graders that do not meet the criteria will be tested again in their 10th grade year.

TEST IN LIEU OF A DIPLOMA

1. California High School Proficiency Examination (CHSPE). This test allows 16 year old students (or older) who have completed one year of 10th grade, or are enrolled in the second semester of the 10th grade, and have not graduated from high school to take the examination, and if successful, to be awarded a "Certificate of Proficiency" by the state. It tests students in five areas: reading, computing, writing, problem solving, and knowledge of life situations. This test is offered twice a year in Eureka. Students can apply online at the CHSPE website. A fee accompanies the application. If a student passes this test, he/she may legally leave school with parental permission, or, if desired, the student may continue to attend high school.
2. General Education Development (GED). This test is a five-part examination measuring an individual's level of general education development in comparison to high school students. Certain employers generally accept it in lieu of a diploma. The results of the GED can be used to obtain a California High School Equivalency Certificate. Students must be 18 or older to take this test; people who have dropped out of school frequently use it. This test is not offered at South Fork High School; contact College of the Redwoods testing office for details.