The purpose of this booklet is to provide classroom visitors a tool to use while on campus that helps them converse with the teachers and students in Spanish within the immersion classroom. In an effort to provide language equity between English and Spanish we are striving to give the kids as much exposure to Spanish as possible while on campus. At the same time we also want to support parent involvement by giving those who don’t know Spanish tools in order to learn. This booklet lives by the door in every immersion class at Fuente Nueva. This is a working document and is in its infancy stage. Participants are encouraged to suggest additions to the booklet.
Greetings

Good day. How are you?
_Buenos días. ¿Cómo está?_

I’m fine, thanks.
_Estoy bien, gracias._

Slower, please.
_Más despacio, por favor._

Excuse me, could you repeat that, please?
_Perdón, puede repetirlo por favor._
Make an appointment

I need to talk to ___________.
_Necesito hablar con ___________.

Excuse me, can I make an appointment to talk to you?
_Perdón, ¿puedo hacer una cita con usted?_
I have a question

I have a question.
*Tengo una pregunta.*

Do you have time to talk now?
*¿Usted tiene tiempo para hablar ahora?*
Need to pick up child/ someone else picking up child

I need to pick up my child, please.
*Boy:* _Necesito recojer a mi hijo, por favor._
*Girl:* _Necesito recojer a mi hija, por favor._

My child has an appointment.
*Boy:* _Mi hijo tiene una cita._  *Girl:* _Mi hija tiene una cita._

My child will be picked up today by ________.
_________va a recojer a mi hijo/a hoy.
Sick child

My child is sick.

Boy: Mi hijo está enfermo.  

Girl: Mi hija está enferma.
Lunch order

Did you already send the lunch order into the office?
¿Usted ya mandó el orden de los almuerzos a la oficina?
Scheduling questions

What day of the week is art? PE? music?
¿Qué día de la semana es arte? educación física? música?

When do we have to turn in ____________?
¿Cuándo hay que entregar ____________?
Volunteering question

Where do I put my jacket?

_Perdón, ¿dónde pongo mi chaqueta?_