

Fuente Nueva Charter School Spanish Summer Day Camp 2019

Policies and Procedures

Please retain for your records



The mission of the Fuente Nueva Charter School Spanish Summer Day Camp is to provide a safe and nurturing environment where children explore our world through engaging activities that incorporate language, culture, arts, science and games. The day camp is designed to serve FNCS students and *elementary school age children from the greater community. We offer a dynamic program in which culture and language is celebrated and taught. Students of all levels are encouraged to attend.

PROGRAM INFORMATION

General Information: We offer a culturally enriching experience while incorporating the Spanish language throughout our daily activities. Our daily schedule will have a mix of games, stories, songs, projects and fun clubs that incorporate opportunities to learn the Spanish language. All four weeks of our summer camp will be completely in Spanish, providing an immersion experience in which all children can thrive.

Program Days/Hours: Fuente Nueva Summer Camp runs Monday-Friday beginning Monday, July 22nd and ends on August 16th. Full day camp hours are 9am-4pm. Half day camp hours are 9am-12:30pm or 12:30pm-4pm. Extended complimentary care is offered to accommodate student drop off at 7:30am and pick up until 5:30pm. **You will be asked to sign up for this on the first day of camp.**

Snack:

A nutritious snack will be served twice a day during the extended complimentary care. Selections will include fresh, local ingredients that are organic and pesticide free when able. Students share in the preparation of the snack throughout the week. This is an excellent opportunity for language development and learning new skills. The cost of the snack is incorporated into the cost of the day camp.

Fieldtrips:

In general fieldtrips will be paid for by the cost of the camp. On rare occasion, fees will be requested for the cost of transportation, admission or supplies. This fee request is clearly stated on the field trip permission slip.

Registration:

Registration is filled on a first come first serve basis. It is wise to secure your placement with as much advance notice as possible. A complete registration packet includes:

- ✓ Emergency contact and medical release form
- ✓ Registration form
- ✓ Non-refundable deposit
- ✓ Full payment must be received by the first day of the camp week

Payment Options:

Payment options are designed to meet the diverse needs of today’s family. Please choose the one that best meets your needs. We only offer options in which you pay in advance. **Care will not be provided if full payment is not received in advance.**

Non-refundable deposits will be processed at the time of registration. Payments for camp will be collected on the first day of the camp week.

Regular Payment: *Non-refundable deposit of \$50 paid at the time of registration and paid in full by the first day of camp.*

Hours of care	Cost per week
Full day – 9am-4pm	\$140
Half day 9am-12:30pm OR 12:30pm-4pm	\$85

Drop-in Payment: *Paid in full by the first day of camp.*

Hours of care	Cost per week
Full day – 9am-4pm	\$165
Half day 9am-12:30pm OR 12:30pm-4pm	\$100

Cancellations:

Before camp begins we hire our staff, buy admission tickets for fieldtrips and purchase supplies according to enrollment. Therefore, the deposit is non-refundable.

1. If you request to cancel your enrollment by the Monday one week prior to the start of the camp week, you will only be charged the non-refundable deposit.
2. If you cancel your enrollment at any time after that, you will be charged the full cost of that camp week.

Late Pick-Ups:

Children not picked up by the end of the camp day will be supervised by our staff. A fee of \$3 for every 5 minutes will be charged. Every attempt will be made to contact parents. If after a half hour parents are not reachable, emergency contacts will be contacted. One hour after parents and emergency contacts are not reachable, Child Protective Services will be contacted.

*Elementary school age child is one who is enrolled in transitional kindergarten/kindergarten through fifth grade during the school year in which the summer camp begins. It is *not* a student who is going to be enrolled in the elementary school in the fall of the next school year.